

Anticipatory Action Pilot

Agency M&E Checklist

Process

- Selection of key informants
- Sharing of project documents
- Sharing of reference materials
- Participation in process discussions
 - Group
 - Interviews
 - Email exchanges

Delivery

- Data sharing agreement (?)
- Beneficiary contacts
- Beneficiary numbers by location
- Beneficiary profile (head of household)
 - Location
 - Household size
 - Gender
 - Age
 - Vulnerability group (if any)
 - Pregnant and lactating women
 - Adolescent girls/boys
 - Under 2s
 - Under 5s
 - Chronically ill
 - Disabled
- A light status update 6 weeks after project start
- The usual CERF interim update half-way through the implementation period
- The final CERF report after the end of the implementation period
- Reports ought to answer the following questions:
 - High level
 - Has the anticipatory action had any impact on the survival or quality of life of the recipients, and if so, what was it?
 - Did the timing of the intervention make a difference?
 - Can we compare the M&E results from the 2020 anticipatory interventions with similar interventions which were conducted as rapid response in previous years?
 - Detailed questions
 - Are there any multiplier or spillover effects?
 - When was funding received?
 - When was the action intended to take place and when did it actually take place?
 - When did it start?
 - When did it end?

- Were any timing issues experienced?
- Where was the action implemented and at what scale (# and type of beneficiaries)?
 - # of beneficiaries by intervention
 - Breakdown of beneficiary by type (e.g. gender, age, vulnerability group)
- What was accomplished in the end during the AA implementation period?
- How effective was the intervention at mitigating the impact of the drought?
 - Changes in wellbeing
 - Coping strategies analysis
- What could've been done differently to enhance the benefit to the targeted population?

Evaluation

- Beneficiary Data as outlined above
- Overview of targeting rationale
- Detailed breakdown of geographical reach and scope of work
- Selection and follow up with a control group (if possible)
- Selection and follow up with treatment group(s)
- Selection of key informants (staff and beneficiaries)
- Sharing of project documents
- Sharing of reference materials
- Participation in evaluation discussions
 - Group
 - Interviews
 - Email exchanges